Access the samples database

Bp Premier ships with a samples database that can assist in training new practice staff and familiarising users with the software without the danger of making changes to actual patient data or the live database.

What can I test in the samples database?

The samples database is designed for users new to Bp Premier to familiarise themselves with fundamental clinical and management workflows like booking and following up appointments, taking patient notes, creating pathology and imaging requests, and managing users and user rosters.

Any function that requires a valid credential to connect to a third party, such as My Health Record, Medicare claiming, or submitting a prescription to a PES will probably not be able to be completed because of the limitations of the samples environment.

Access and use the samples database

During installation, a shortcut to the samples database called 'Best Practice samples' is installed on the server or workstation desktop.

1. Double-click the **Best Practice samples** icon on the desktop.
2. Log in using one of the usernames listed in Samples database users below.
3. Enter a password of 'samples' and click **Ok**.
4. Use the software as normal. Any changes made to configuration or patient data will be limited to the samples database. Access to Bp Premier functionality will be limited to the permissions set for the user selected in step 2.
5. Log out of the samples database when you are finished training.

Samples database users

Available users in the samples database include:

Username	User Category
Dr. Fredrick Findacure	Principal doctor
Dr. Ivor Cure	Employee doctor
Ms Nadine Nurse	Practice nurse
Miss Jenny Reception	Junior receptionist
Ms Susan Senior Reception	Receptionist
Mrs Diabetes Educator	Diabetes educator
Mrs Psychology Specialist	Psychologist
Mr IT Technician	Guest

The password for all users is 'samples'.

Each user is granted the default user permissions for their user role. As Principal doctor, logging in as Dr. Fredrick Findacure will grant access to the most functionality.

You cannot add new users to the samples database. This prevents users accidentally adding data intended to be live to the samples database, which is not backed up and may be replaced in future releases. However, you can edit the users that are supplied with the samples database, if you log in as a user with user edit permissions. You can also create new patients in the samples database.
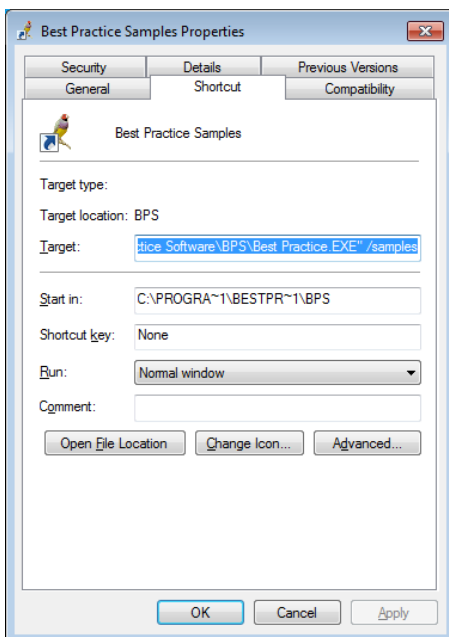
Is the samples database backed up?

No. The samples database is not included in manual or scheduled backups using the Bp Premier backup utility.

Recreate the samples shortcut

If the default shortcut to the samples database has been removed from your desktop, you can recreate it.

1. Browse to the folder C:\Program Files\Best Practice Software\BPS.
2. Right-click on the file **Best Practice.exe** and select **Send to** > **Desktop (create shortcut)**.
3. Go back to the Windows desktop.
4. Right-click the new shortcut for Best Practice and select **Properties**. Select the **Shortcut** tab.
5. At the end of the **Target** field, add the text '/samples'.

6. Click **Apply**.
7. Close the shortcut **Properties** screen.
8. Right-click the new short cut and select **Rename**.
9. Name the shortcut 'Best Practice Samples'.
10. Double-click the samples shortcut to confirm it opens the Samples database. A message will indicate Bp Premier has connected to the Samples data.