Bp VIP.net ruby

Day stay episodes and billing

Day stay is a separately licensed module of Bp VIP.net. To check if this licence has been activated, go to Help > About > Licence Information. If your installation has been granted a Day Stay licence, the Access Level column for day stay will show 'Full'.

The procedure items charged by the surgeons should be updated regularly using **VIP Live Update** - **Health Fund Update** to ensure you are billing with the most up-to-date information. Theatre bands will be updated as part of an MBS update and when importing items using **Live Update**.

The surgeons must have a provider record at the location where the operation is performed in Bp VIP.net)

The hospital billing fees are updated under the contracts for each health fund.

Check patient details

The patient must have their health fund (Insurer), health fund policy number, Medicare and / or DVA numbers, excess or co-payment balance, cover type and when their policy commenced recorded in their **Patient Details > Financial** tab.

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Patient Details													
Surname	Caleb				Building/Box	123			>	Providers	Family Financi	ial More	
Title	Mr	Sex	М	~ 🕢	No/Street	67	Joseph Dri	ive		Redirector			
First Name	Christopher				Suburb/City	Grassdale				rieuriector			
Middle Name		Known			Postcode	2113	State	VIC		Birth Court	try	1101 Australia	
Date of Birth	13/11/1954	64y]		Country	Australia				Residing I			
			_							-			
IHI / My Health Record No		_			Home 61	03				Marital Sta	itus		
Employer					Mobile 61	0425 555	555 🗸	TXT Opt-in		Language			
Occupation	Aerospace Enginee	er.			Business 61	02	5555 5555						
Ethnicity					Fax 61	03				Health Insurer	BUPA INS,	BUPA	
Indigenous Status	4 Neither Aborigin	al nor To	rres Strait I:	-	Other 61	03					D.F. N	ber 45895	
Language	l			-	Email						Policy Num Policy Hold		
Warning											-		
vision impared											Relationshi		
											Commence	d 07/07/2	019 🔶 🔶
					Operations			Contacts		Excess		400.00	
										Copayment		0.00	
MED 3950-097	783-2 2 E	¢p _/_		Bulk Bill 🔸	Feescale	r PVT FEE	Private			Cover	Тор	F	lestricted
DVA	5	xp _/_	_ <		Subsidise		ledicare Stan	idard Subsidi		Notes			
HCC 142-452-	Exp	_/_/_	_		Health Insure					NOICO			
PENS	Exp	_/_/_	_		HF Policy No.	45895							
Deactivate on	11	Reaso	0			L							
									~				
Easyclaim Of	PV Easy	claim OC	CV	HIV	erification							ОК	Cancel

- 1. Ensure all details are completed before booking the operation and starting the **Day Stay Episode** in Bp VIP.net.
- 2. Ensure the commenced date is prior to the day of the operation.
- 3. Run the **OEC Online Eligibility Check** with see if the patient is eligible for cover by the health fund. This can be done through the **Easyclaim OPV** buttons on the bottom of the **Patient Details** screen.

Add the operation to the patient record

Prior to starting a Day Stay episode in Bp VIP.net, an operation must be assigned to the patient.

1. When the patient is in the snapshot, select Medical > Operations (Ctrl+F9)

The **Operations** screen is displayed.



• Operations (A	boperld:4)			2
Left - 4		action and insertion of arti	tflicial lens Completed Operation talline lens by mechanical phacofragmentation and aspiration of cataract with insertion of foldable attificial lens	
Operation Plan	ned For	07/01/2016 13:20	Booked Complete	
New	Modify	Delete	Add to Waiting List Make Booking	
Procedure	Main Pro	Locatio		
Date	Visit	Provider	COMPLAINING OF: CONGENITAL MOTOR NYSTAGMUS	^
30/09/2010 29/09/2011 7/02/2012	Medical	Ophthalmology, Dunkir Ophthalmology, Dunkir Ophthalmology, Dunkir	In HISTORY OF PRESENT COMPLAINT:	
New Note	Modify 1	Note	c	Close

2. Click the **New** button under the operations section.

The Choose Procedure screen is displayed

🚱 Choose Procedure					×
Search 42702	Run Search	Sort/Search b			
(Enter as many search	terms as required)				
Code Description 42702 Lens extra					
42702 Lens extra	action and insertion of artificial lens				
		Location?	_		
Procedures		NA Right	◯ Left ◯ Bi	ateral OK	Cancel

3. Check the **Procedures** radio button is selected.



Important: Do not select the *ICD10 Procedures* radio button to search for the procedure as selecting an *ICD10* procedure code will impact the billing codes on the doctor's invoice. The *ICD10* procedure code will be recorded on the *Day Stay Episode*.

- 4. Search for the code either using the **Description** or the **Code** sort options.
- 5. Select the code and the **Location** of the procedure.
- 6. Click **OK**.

The patient's **Operation** screen is displayed with the procedure populated.

🙉 Mr Christopher	CALEB(Aboperld: 1059)						×
Operation Details	CALEB(ADOPCING, 1055)			_			~
Procedures				- -			
					Quantity 1	Main Procedure	
	escription aocular lens, insertion of, excluding surgery performed for the c	orrecti Right	Qty Protocol	Add Procedure	Location?		
42701 110	acculariens, insertion or, excluding surgery performed for the c	orrecti Night		Remove Procedure	O NA Right	O Left O Bilateral	
				Tremove i locedure			
L					Booking Notes		
Unit	SYD HOSP, Sydney Hospital Unit	Surgeon	Hollie-Raye, Felica @JD	S	I		^
Anaesthetist	Anaes, Kevin @Haas Medical Centre Anaesthetist Haas	Anaesthetic	IV/Regional	~			
Assisting Prov.		Assisting Prov. 2	_				~
					Summary Notes		
Scrub Nurse	~	Scout Nurse		~			~
Time Required	20 mins Print Order 1	Admission Date	19/09/2019 Time	15:00 (e.g. 23:20)			
							~
Prostheses	Please verify the Location of each F	rocedure and Prosthese			Quantity	1	
Code Des	cription		Location Qty	Add Prostheses	Quantity Location?		
				Remove Prostheses	NA O Right	O Left O Bilateral	
				Nemove Prostneses			
Include Prosthes	es		Day Hospital				
Quote Doctor			Quote Theatre	Charge Excess	NPHCF Page1	OK Cano	el

Important: The **Add Procedure** button is used to add additional procedure codes (these will populate through to the doctor's invoice and day stay episode invoice). For the day stay episode invoice to be generated correctly, all procedures and prosthesis must be added through the **Operation** screen.

- 7. If more than one procedure is listed, ensure that **Main Procedure** tick box is selected for the main item.
- 8. Select the Unit (location) and Surgeon.
- 9. Select the Anaesthetist, Anaesthetic and any additional details.

Tip: The default anaesthetic recorded in the **Day Stay Preferences** screen will automatically populate into the **Anaesthetic** field.

The **Time Required** will populate from the procedure's **Item Details** screen in **Setup > Charges**.

10. Add the prostheses required and specify the location (these will be included in the doctor's invoice if **Include Prosthesis** tick box is selected).



Prostheses	Please verify the Location of each Procedure and Prostheses	item		-				
Code	Description	Location	Qty	Add Prostheses	Quantity	1		
EG010	Artiflex Anterior Chamber Intraocular Lens	Right	1		Location	-		
				Remove Prostheses	⊖ NA	Right	◯ Left	O Bilateral

- 11. Click **OK** to save the operation details.
- 12. Book the operation into the appointment book.

Create the day stay episode

After the operation has been recorded and booked, the **Day Stay Episode** must be created in Bp VIP.net.

1. Click Patient > Day Stay or Ctrl+F8

The Day Stay Episodes for screen is displayed where previous episodes may be listed.

		leb, Christopher (Id:30; Sta							×
Browse	Personal and Adn		nd Procedures <u>C</u> ancer Details Di <u>s</u> charge Details						1
Admis		Discharge	Main Procedure	St	ate DV/	A PHDB	HFund	Status	
19/08/2	2019 01:42	19/08/2019 15:00	Insertion of intraocular lens				Yes	Complete and Transmitted	
				▲					
			A cor	npleted Daystay Episode					
]	<u>N</u> ew <u>M</u> oo	dify <u>D</u> elete	Complete and T	ransmitted				CI	ose

2. Click **New**. The **Choose/Create** Operation screen is displayed.



©- Choose/Create Operation	×
Choose an existing Operation from the list below, or click New to create a new operation	
Operation : Thursday, 19 September 2019 42701 Intraocular lens, insertion of, excluding surgery performed for the correction of refract	OK Cancel New
< >	

3. Select the operation and click the **OK** button.

The Personal and Admission Details tab is displayed.

Personal and admission details

🕒 Daystay Episodes for Caleb, Christopher (ld:32; State:QLD)				
Browse Personal and Admission Details Di	iagnosis and Procedures Cancer Details Discharge De				
Address*		Personal & A	dmission Details		
Building/Box	123		Patient did not arrive	Cancelled after arrival	Booked Date/Time
No/Street	67 Joseph Drive		Hospital*	JDS, Jackson Day Surgery	19/09/2019 15:00
Suburb/City	Grassdale		Admission Date/Time*	19/09/2019 15:00 (eg. 27/08/2007 23:20)	
Postcode	2113 State VIC			Compensation Claim	
Country	Australia		Planned Same Day *		
Birth Date*	13/11/1954 Sex* M			~	
Country of Birth*	10/11/1004		Care Type*	~	
Indigenous Status *	1101 Australia 1101 4 Neither Aboriginal nor Torres Strait		Elective Patient Status *	~	
Marital Status*			Source of Referral/Transfer*	~	
	9 Not stated/unknown ~		Re-admission within 28 Days*		
Patient Classification Code*	SU Surgical V		Chargeable Status *		
Hospital Insurance*	~		Compensable Status *		
Fund ID*	III Insured with agreement with hospit \checkmark			~	
Health Insurer/Fund	BUPA INS, BUPA		Admission Ward *		
Policy Number	45895	Print P1	Baby Admission Weight	(grams)	
Cover commenced	07/07/2019 Excess 400.00 Co-Payment	0.00	Transferring from Facility		
Cover Type	Top O Base O None Restricted	Charge			
Cover Comments		Excess			
Medicare Eligibility*	×				
1					
	Incomplete			C	OK Cancel

The patient and operation details are populated from the **Patient Details** and **Operation** screen.



1. Complete the required fields.

Note: Fields marked with a red asterisk are compulsory and must be completed for the Day Stay Episode to be validated for transmission. Fields may have a default entry displayed populated from the **Day Stay Preferences**.

Important: Medicare eligibility should be run when the **Day Stay Episode** is created.

2. Click the **Charge Excess** button to create the invoice for the patient excess and / or co-payment.

nvoice Date Service Date	19/09/						2/02/2010	10,00	10000 D				available)					
Provider	19/09/			Referra	Ref from: Reed, Brend	a Started:	13/03/2019	=xp: 12/03	V2020 Re	ert 🗸	Updi	ate (9)	avallable)	Print I	nvoice (F7)		ок	
Revenue	Hollie-H	Raye, Felica @JDS		Print Fo	rm (0)	🗹 In-Pa	itient (J)		Easyclair	m Authorised	d	F		Ema	ail Invoice	0	ancel	
ee Scaler	purger	y		Detiret	s responsible for subsidy	Hospital		JDS, Ja	ackson Da	ay Surgery								
Subsidiser	MHOS	P, Medicare Hospital		collecti	on (z)	Distance	e		0 kms							Pay	y (F6))
nsurer		INS, BUPA		O Bulk Bil	led	Service	Туре	S: Spe	cialist	~				(0.0	00)			
Notes			~		Link Claim		1	inked OP:	19/09/20	019 ID:1059				Known (Gap		٩	
Date	Code	Fee Scaler	Band (u)	Name	1			ty Fee	Scale	Sub Scale	?	Fee %	Fee	Sub %	Subsidy	Gap (h)	GST	ſ
19/09/2019	EXCESS	BUPA INS, BUP	V No Band	Exce	8		1.	00				100.0000	400.00	100.0000		400.00		>
19/09/2019		BUPA INS, BUF	4				1	00				100.0000		100.0000				>
19/09/2019	1	BUPA INS, BUP						00				100.0000		100.0000			i .	>
													•	100.0000			-	>
	s? •		2	v)		Excess	1.						400.00	100.0000	0.00	400.00	-	>
19/09/2019	s? •	BUPA INS, BUP	2		1. Less Redirection		1.	00				100.0000	400.00	100.0000	0.00	400.00	-	>

The **Consultation** screen displays with the excess fee generated.

3. Ensure the patient's health fund is displayed in the Insurer field.

Note: A second check will be run by Bp VIP.net when invoicing the **Day Stay Episode**, that the excess has been charged to the patient. If you try and charge the excess again the '**Excess / Invoice already Created**' warning is displayed.

- 4. The **Fee** field at the bottom of the invoice populates with the patient excess and / or co-payment balance recorded in the **Patient Details** screen.
- 5. Click the **Pay** button to receipt and save payment or click **OK** to save and take the payment at another time.
- 6. The screen switches back to the **Day Stay Episode** screen after closing the **Consultation** (F5) or **Payment** (F6) screen.
- 7. Click the **P1** button to print page one of the *National Private Patient Hospital Claim Form* where the patient can fill out and sign the **Declaration Concerning Claim**.



8. Click Close.

The diagnosis and procedures

6	Daystay Episode	s for Caleb, Ch	ristopher (ld:32; State:QLD)						
B	rowse <u>P</u> ersonal	and Admission I	Details Diagnosis and Procedures <u>C</u> ancer Details Di <u>s</u> charge	Details					
	Diagnoses*								
	Date	Code	Description	Diagonset	Locatio	on	Place	Activity	Existing Add New Remove Diagonset / Ext Cause
									Location?
									Right O Left O Bilateral
	Generate DRG	DRG	~						Operation Summary
	Symptom Awarene	ee Data							
	MBS Procedures		Indicators Clear Indicators						
			an Frocedure						
	Code *42701	Description	ens, insertion of, excluding surgery performed for the corr.	Location		Qty 1	Protoco	d	
	42/01	Intraocular I	ens, insertion of, excluding surgery performed for the corr.	Hight					Location?
									○ NA
	ICD-10 Procedure	<u>85</u>							
	Date	Code	Description			l	ocation	Qty	Add New Remove
									Location?
									NA ORight OLeft OBilateral
	Prostheses								
	Date	Code	Description				cation	Qty	Add New Remove Quantity 1
	19/09/2019	EG010	Artiflex Anterior Chamber Intraocular Lens			Rig	pht	1	Location?
									○ NA
Ľ									
			Incomple	te					OK Cancel

The MBS procedure/s and prostheses populate from the patient's **Operation** screen. The MBS procedures and prostheses are required for creating the **Day Stay Episode** quote. Diagnoses and the ICD-10 procedure can also be completed while completing the discharge process.

3. Add the diagnoses by clicking the **Existing** button for the list of patient's existing diagnoses.

Select Existing Problem	5	:	×
H26.9	Cataract, unspecified		
(Select it by tick the che	ck box)	OK Cancel	

4. Or click Add New to add a new ICD10 diagnosis from the Problems screen.



🖗 Choose 🖡	Problem X
Search	/catarac Sort/Search by Sort/Search by O Code
	(Enter as many search terms as required)
Search in	Favourites (Select the Item & Right click to Add Favourite List) Favourite List
Code	Description
H26.4	After-cataract
H28.1	Cataract in endocrine, nutritional and metabolic diseases
H28.2	Cataract in other diseases classified elsewhere
H26.9	Cataract, unspecified
H26.2	Complicated cataract
Q12.0	Congenital cataract
H26.3	Drug-induced cataract
H26.0	Infantile, juvenile and presenile cataract
H25.8	Other senile cataract
H26.8	Other specified cataract
E13.36	Other specified diabetes mellitus with diabetic cataract
H25.2	Senile cataract, morgagnian type
H25.9	Senile cataract, unspecified
H25.0	Senile incipient cataract
H25.1	Senile nuclear cataract
H26.1	Traumatic cataract
E10.36	Type 1 diabetes melitus with diabetic cataract
E11.36	Type 2 diabetes melitus with diabetic cataract
	ICD10 Orchard O Read2 ICD10 O Orchard O Read2 ICD10 O K Cancel OK Cancel

- 5. Enter the **Location** of the procedure on the body if applicable and click **OK** to save the diagnosis.
- 6. The Select Diagnosis onset Flag is displayed.

🕼 Select Diagnosis onset Flag for H26.9	×
 1 : Condition present on admission to the episode of care 2 : Condition arises during the current episode of care 9 : Unknown/Uncertain 	ОК

7. Select the required option and click the **OK** button.

Important: The Generate DRG button will only generate the code if the **Mode of Separation** field is completed on the **Discharge Details** tab. A default option can be defined in the **Day Stay Preferences** enabling the DRG code to be generated prior to completing the Discharge Details.

- 8. Enter a date into the Symptom Awareness Date field.
- 9. Click the **Convert to ICD10** button to convert the MBS procedure to the ICD10 procedure if there are available ICD10 codes that map to the MBS procedure.



Select ICD10 Procedures for MBS procedures	×
42701-00 Insertion of intraocular lens	~
	~
	OK Cancel

- 10. If there are no available mapped ICD10 procedure codes, press the **Add New** button to manually search and choose the correct ICD10 procedure code
- 11. Click **OK** to select the ICD10 procedure code/s.

Important: If additional MBS procedure items need to be added to the episode, they must be added through the **Operations** screen (Ctrl D). This will also ensure the day stay invoice is populated with all items correctly.

12. Add the prostheses if required and it has not already been added on the **Operation** screen.

Quote the doctor and the day stay episode costs

Prior to the booked operation, quotes can be generated from the **Operation** screen for both the doctor's invoice and the day stay invoice.

Tip: If you click the *Quote Theatre* button prior to creating the day stay episode, an episode will be generated automatically.

The surgeon's fees are quoted separately to the **Day Stay Episode**. Follow the instructions below if you also use Bp VIP.net to quote and invoice the Doctor's fees.



- 2. Tick the Include **Prostheses** tick-box to if you require the fee for the prosthesis included in the doctors quote.
- 3. Click the Quote Doctor button to create a quote for the doctor's invoice.
- 4. The **Quote** screen is displayed.
- 5. Add the patient's health fund to the **Fee Scaler**, and **Subsidiser** field or equivalent health fund umbrella group i.e. AHSA.

Note: The surgeon recorded on the *Operation* screen will be the billing provider on the invoice.



DOCTOR QUOTE

Important: Check the patient's health fund is displayed in the **Less Redirection to** field so that when Online Eligibility Check (**OEC** button) is run from the quote the health fund can assess their portion of the quote.

6. Tick VIP Easyclaim Authorised and click the OEC button to run the Online Eligibility Check.



7. The **Online Eligibility Checking** screen is displayed where additional information for the procedure can be recorded.



- 8. Select the **Presenting Illness Code** at the bottom of the screen and click the **Online Eligibility Check** button to run the check.
- 9. The **Eligibility Report** is displayed. Close the report and exit from the **Online Eligibility Check** screen.

Tip: Running the OEC will save the quote. Print the quote from the patients Transaction screen (F8).

- 10. The **Operation** screen will be presented again. Click the **Modify** button to display the **Operation** Details screen again.
- 11. Click the Day Hospital: Quote Theatre button

👁 Quote - Caleb, Christopher Service Date 19/09/2019 Vpdate (9) (1 av Print Quote (F7) ок Provider gy, Okulo @SYD HOSF Ophtha In-Patient (J) VIP Easyclaim Authorised Print Form (0) Email Quote Revenue Cance Surgery Fee Scale Hospital JDS, Jacks on Dav Surgerv Bill this quote (5) Distance Pay (F6) 0 Subsidise (0.00) Bulk Billed Service Type S: Specialist Insure BUPA INS, BUPA Notes Linked OP: 19/09/2019 ID:1065 Known Gap Link Claim Fee Scale Sub Scale ? Sub % Subsidy Gap (h) GST Date Fee Scale Name Qty Fee % Band (u) Fee Code 42702 (CB) BUPA INS, BUP/ No Band Lens extraction and insertion of artificial lens 1.00 1 600 00 1,600.00 🖂 1,600.00 100.0000 1,600.00 19/09/2019 EG010 (PS) BUPA INS, BUPA No Band 1.00 723.00 723.00 100.000 0.00 100.0000 Artiflex Anterior Chamber Intraocular Lens 1.00 19/09/2019 BAND3 (AC) BUPA INS, BUPA М 100.0000 0.00 100.0000 19/09/2019 1.00 BUPA INS, BUPA 100.0000 100.0000 Assistance Fees? 👔 Redirected Amount O Fee (w) Totals (GST Incl.) Excess 1,600.00 400.00 1,600.00 0.00 1. Less Redirection to Subsidy (x) BUPA INS, BUPA (Insu 1 600 00 Gap (v) 2. Balance to be paid by Other 0.00

The Quote is displayed with the provider populated from the Operation screen.

DAY STAY EPISODE / HEALTH FUND QUOTE

- The Service Date will populate with today's date unless the operation has been booked in the appointment book and then the operation date will display in the service date field.
- The item code will populate from the **Operation** screen and the operation will automatically link to the quote.
- Insurer will be populated into the Insurer and Less Redirection to field. It is important to leave the health fund in both fields for the Online Eligibility Check.

Important: OEC must also be run from the day surgery quote. This enables you to run a report to see whether the patient is eligible for the selected procedure in the day surgery and what excess they must pay.

12. Tick the VIP Easyclaim Authorised tick-box and click the OEC button



Tip: Running the OEC will save the quote. Print the quote from the patients Transaction screen (F8).

The **VIP Easyclaim Online Eligibility Checking** screen is displayed populated with the patient's information, the procedure Items, the claim type (dependant on the health fund's contract with your surgery) and for the same day status.

🕂 VIP Easyclaim		
	ONLINE ELIGIBILITY CHECKING	ADDITIONAL INFORMATION REQUIRED IF APPLICABLE
Surname	Caleb	Claim Type
Firstname	Christopher	Agreements (AG) Scheme (SC) Patient Claims (PC) Billing Agent (MB)
Birthdate	13/11/1954	Acoldentind
Medicare Card No	3950097832	 Service result of accident Service not result of accident or unknown
Ref No	2	Accident Date / /
Health Fund Brand Id	BUP	SameDayInd
Health Fund Member No	45895	Y - Same Day Procedure N - Not same day (overnight)
Health Fund Payee Id		Admission Date 02/10/2019 Discharge Date //
Hospital	JDS, Jackson Day Surgery 🗸	
PEARequestInd	or possible PEA	
CompensationClaimInd		Health Fund Only (ECF) Go to Reporting
O Y - Claim may be a part of	f compensation N - Claim is not part of com	compensation Claim Reference 420 Transactions
EmergencyAdmissionInd		Date Code Name
○ Y - emergency admission	N - Not an emergency administration	
Presenting Illness Code		
		Menu Exit

- 13. Complete the **Presenting Illness Code** field.
- 14. Click the **Online Eligibility Check** button to run the check.
- 15. Click the **Exit** button.
- 16. Click the Medicare Online Claiming button at the top of the screen.
- 17. Click the **8. Online Eligibility Check Reporting** button
- 18. Select the OEC claim you wish to check
- 19. Click the Get Process Report button
- 20. A report will display with the patient's eligibility for cover by their health fund.

Enter details after the day stay procedure

The **Cancer Details** (QLD only) and the **Discharge Details** will need to be checked and completed after the operation.

Cancer details (QLD Only)

- 1. Click the **Cancer Details** tab if required.
- 2. Click the Add New button to record the fields.



Daystay Episodes for Caleb, Christopher (Id:32; State	e:QLD)	
Browse Personal and Admission Details Diagnosis and		
Primary Sites Of Cancer		
Primary Site Number Cancer Code	Description	Add New
		Remove
Multiple Primary Site Number		
Primary Site of Cancer Code	Morphology Code	
Primary Site of Cancer Text		
Date of First Diagnosis	_/_/	
Suburb of usual residence at First Diag		
Laterality of Cancer	~	
Basis of Diagnosis		
Reasons for Clinical Diagnosis Code		
Details for Clinical Diagnosis		
Comments		
Laboratory Facility Number		
Laboratory Specimen Number		
	Incomplete	OK Cancel

Discharge details

1. Click on the **Discharge Details** tab.

🕒 Daystay Episodes for Caleb, Christophe	er (Id:32; State:QLD)		×
Browse Personal and Admission Details	Diagnosis and Procedures Cancer Details Discharge Details		
	Discharge Det	ils Easyclaim Link to Existing Transaction Invoice	
Admission Date/Time *	19/09/2019 09:00 (eg. 27/08/2007 23:20)		
Discharge Date/Time*	19/09/2019 15:20 (eg. 27/08/2007 23:20)	Anaesthetic IV/Regional	
Drops Administered	(eg. 27/08/2007 23:20)	Theatre Times* Start (eg.23:20) 10:00 End 10:30 Duration (min) 30	
Mode of Separation *	01 Home/usual residence V	Anaesthetic Start time 09:55 Accommodation Band * 3	
Cause of Death		Surgeon/Provider* Hollie-Raye, Felica @JDS Assisting Provider	
Palliative Care Required?	Palliative Care Days Autopsy Flag?	Anaesthetist Anaes, Kevin @Haas Medical Ct Assisting Provider 2	
Unplanned Theatre Visit?	Hrs on Mech. Vent. 0 🔶 Hours in ICU 0 🜲	Scout Nurse Scrub Nurse	
		Principal & Secondary MBS Items	
Funding Source*	02 Private health insurance v	Charges: (Codes separated by "," eg: 42702, 323)	
Transferring to Facility		Accommodation 0.00 Theatre 0.00 Bundled 0.00	
Contract Role	~	Prosthesis 0.00 Other 0.00	
Contract Type	~	Admission Code*	
Contract Admitted?		Accommodation Code *	
Contracting Hospital Identifier		Discharge Code*	
		-	
		Payment Type Code	
		Transfer Code In	
		Transfer Code Out	
Completion Details		Same Day Satus Code *	
		Mental Health Legal Status Code *	
Complete Print P1 Print	t P2 Print P1 & P2 DVA Form Print Certificate	Inter-Hospital Contracted Patient Code *	
1	Incomplete	OK Cance	əl

- 2. Check and amend the Admission Date/Time and Discharge Date/Time fields.
- 3. Once the **Mode of Separation** has been selected, click back on the **Diagnoses and Procedure** tab to generate the DRG code.
- 4. Click Generate DRG button.



Important: A default option can be defined in the **Day Stay Preferences** enabling the DRG code to be generated prior to completing the **Discharge Details** tab.

- 5. The DRG code will depend on the procedures and diagnoses selected. 960Z is always listed as 'Ungroupable' in the DRG version list.
- 6. Click back on the **Discharge Details** tab and complete the details on the left-hand side of the screen ensuring that compulsory fields are completed.

Important: Fields marked with a red asterisk are compulsory and must be completed for the **Day Stay Episode** to be validated for transmission. Fields may have a default entry displayed from the **Day Stay Preferences**.

- 7. The Anaesthetic details will populate from the Operation screen.
- 8. Complete the Theatre times and Anaesthetic Start Time.

The **Theatre times** and **Anaesthetic Start Time** will be used to generate and populate the **Accommodation Band**.

9. Ensure all required fields are completed on the **Discharge Details** tab.

Invoice the day stay episode

Billing from the **Day Stay Episode** must be completed prior to completing the episode. When a **Day Stay Episode** is completed the **Invoice** and the **Link to Existing Transaction** buttons are locked and unavailable.

Important: Do not add additional items to the day stay invoice in the **Consultation** screen. Additional items must be added through the **Operation** screen.

1. Click the **Invoice** button on the top right hand of the **Discharge Details** screen.

The Consultation screen will be displayed.



Onsultation -	Caleb, Chri	stopher															×
Invoice Date	19/0	07/2019															
Service Date Provider		07/2019		Referral	Ref from:	Brenda Started:	13/03/2	019 Exp	12/03/2020 F	Reft ∨	Up	date (9) (1	available)	Print I	nvoice (F7)	ОК	
Revenue	Holliv	e-Raye, Felica @JDS		Print Form	(0)	In-F	atient (.	J) [VIP Easycla	aim Authorise	d			Ema	il Invoice	Cance	el
Fee Scaler			•	Patient is re	esponsible for sub	Hospit sidy		ي 🔶	JDS, Jackson I								
Subsidiser				collection (Bulk Billed	z)	Distan		ļ	0 km					(0.0	0)	Pay (F	õ)
Insurer Notes	BUP	A INS, BUPA		DUIK DIIIEU	Link Claim	001110			S: Specialist	V 1010 ID 1050		-		Known C			
			~	Tr.	Link Claim												
Date	Code	Fee Scaler	Band (u)	Name				Qty	Fee Scale	Sub Scale		Fee %	Fee	Sub %	Subsidy	Gap (h) GS	
19/07/2019	42701 (CB)			<u> </u>	ar lens, insertion of,		per	1.00	1,549.00	1,549.00			1,549.00	100.0000	1,549.00] >
19/07/2019	EG010 (PS				nterior Chamber Intr	raocular Lens		1.00	723.00	723.00	-	100.0000	0.00	100.0000			
19/07/2019	BAND3 (AC			Accommo	odation Band 3			1.00				100.0000	0.00	100.0000			>
19/07/2019		BUPA INS, BUPA						1.00			\square	100.0000		100.0000] >
Assistance Fees	? 🔒	Redirected Amount	0.11()			Excess		400.		Tota	ls (G	ST Incl.)	1,549.00	[1,549.00	0.00	
			Subsidy (x) Gap (y))	 Less Redire Balance to 		BUP	PA INS, B	UPA (Insurer)		_	Other	-		1,549.00	0.00	
			C Cap (y)		2. Dollarice to	oo para by										0.00	

The invoice will not display if the Day Stay Episode does not meet Bp VIP.net validation, a floating notification **Unable to Complete** will display enabling the user to amend the episode before trying to invoice again.

Unable to Complete	×			
Jnable to Complete X This record cannot be completed at this time due to the following incomplete details. The time difference between Admission and Discharge must be at least 15 minutes. Print Copy to File OK				
The time difference between Admission and Discharge must be at least 15 minutes.				
Print Copy to File	ОК			

The Invoice and Service date will populate from the appointment book date.

2. Change the **Invoice Date** if you are generating the invoice after the date of the operation (Service Date). Ctrl+D in the **Invoice Date** field will populate "today's" date.

Important: When the invoice is saved, the Invoice date becomes locked. Ensure you are modifying the *Invoice Date* when you first generate the invoice.

- The Insurer field will populate the patient's health fund from the Patient Details.
- The Linked OP button will show the date of the operation.
- The In-Patient tick-box and Hospital will populate from the Day Stay Episode and Operation screens.
- The item Codes will have generated from the procedures recorded on the patient's Operation screen, the Diagnoses and Procedures tab and the Accommodation Band on the Discharge Details tab.
- 3. The patient's health fund will populate in the Less Redirection to field.



4. Select the **VIP Easyclaim Authorised** tick box and click the **Easyclaim** button to send the claim through Easyclaim.

+ VIP Easyclaim					×
Claim Data Charges					
Claim Data Charges Patient Name Birthdate Building/Box No/Street Suburb/City Postcode Country Medicare Card No Health Fund Health Fund	Adelaide, Simon 04/02/1963 Sex 86 Frederick Cr Mirranstwa 3234 State Australia - BUPA (Insurer) BUP 1232123	IN HOSPITAL CL/ Admission Date Discharge Date Compensation Claim Episode Remarks	AIMS 0/09/2019 09:44 0/09/2019 15:00 	Patient Classification Code • Elective Patient Status • Mode of Separation • Care Type • Inter-Hospital Contracted Patient Code • Mental Health Legal Status Code • Palliative Care Required? Re-admission within 28 Days • Source of Referal/Transfer • Same Day Satus Code •	SU Surgical 1 Energency admission 01 Home/usual residence 05 Other care 1 Inter-Hospital contracted patient fr 9 Not reported/unknown Palliative Care Days 8 Not Applicable 02 Emergency dept - this hospital 1 Same Day Palient
Hospital Name/Facility ID Facility Type Referring Facility Transfer Code Out Facility Transferred to Transfer Code In	Jackson Day Surgery 3988770W PrivateHospital			Unplanned Theatre Visit? Unplanned Theatre Visit? Submit MOR Segment Gasemix/Service Code Type Indicator CertificateTypeCode Certificate Details	bmit Certificate (CER)
					Menu Exit

The VIP Easyclaim In Hospital Claims screen is displayed.

- 5. Check the data that has populated from the **Day Stay Episode**.
- 6. Click the Charges tab, check the details and click the Send Claim button to send the claim.

~							
Data Charges							
Charges			Diagnoses				
Bundle Charges (Single	Valued Benefit - SVB)	1,549.00	Date Code	Description	Diagonset Location	Place Activity	,
Accomodation Charges	(ACD + CCG)	0.00	19/09/2019 *H26.9	Cataract, unspecified	1 Right		4
Theatre Charges (PSG +	+ MSG)	0.00					
Transport Charges (TRO	3)	0.00	Drg Code 960Z	Drg Version 69	Ventilation Hrs		1
Other Charges (MIG)		0.00	- 0002	00			1
Total Hospital Charges		1,549.00	MBS Procedures				_
Total Medical Charges ((MED)	0.00	Date Code	Description		Location Qty	r
Total Charges		1,549.00	19/07/2019 42701	Intraocular lens, insertion of, excluding su	urgery performed for the correctio	Right 1	
Claim Reference		384	ICD-10 Procedures				
		Send Claim	Date Code	Description		Location Qty]
		ound ordered	19/07/2019 *42701-	00 Insertion of intraocular lens		Right 1	
Transactions							
Date	Code	Name	L		Fee		1
19/07/2019	42701 (CB)		f. excluding surgery perform	ed for the correction of refractive error except fo			
	EG010 (PS)	Artiflex Anterior Chamber In			0.00		1
19/07/2019							4
	BAND3 (AC)	Accommodation Band 3			0.00		

The HIC Claim Sent Successfully pop-up will display if transmission is successful.

7. Click on the Medicare – Online Claiming button to manage the IHC claims





Bp VIP.net ruby

Easyclaim	Link to Existing Transaction	Invoice

Tip: The **Link to Existing Transaction** button will enable you to link an invoice created externally to the **Day Stay Episode** such as when converting a quote to an invoice. The invoice will be validated on several conditions prior to enabling the linking: 1. the invoice cannot be bulk billed, 2. the invoice cannot be linked to another Day Stay Episode, 3. The invoice must have procedure codes.

Troubleshoot the day stay invoice

If the day stay invoice included items with the incorrect fee, ensure that the **Operations** screen has all the items listed.

Important: Ensure you are NOT adding additional items to the day stay invoice after the invoice has been generated from the **Day Stay Episode**.

What happens to the patient excess?

1. After the day stay invoice has been generated, click the F8 button to display the patient's **Trans**actions screen.

@• Transactions	s - Caleb, Christo	opher										
VIP 2000	Filter	Reset	Print	Show Items	Show Tagged	Show Refunds As Owing	Easyclaim Authorised					
Find	Next	Tag	Tag Untag All Show Journal Ent		Show Deleted	Show Owing Only	Easyclaim					
Sort By Syste	em Date	O Sort By Service	Date	Show System Date	Show Service Date		(0.00 credit on hold available.)					
Dat	e		Details									
- 19 Se	ер	2019^	(INV:401) <	EXCESS C	HARGED						
			EXCESS*	(TB) Excess								
- 19 Se	ер	2019^	(INV:402) 🚽	DAYSTAY	EPISODE CHARGED						
			42702 (C	42702 (CB)* (TB) Lens extraction and insertion of artificial lens								
			EG010 (P	S)* (TB) Artiflex Anterior Chamb	per Intraocular Lens							
			BAND3 (BAND3 (AC)* (TB) Accommodation Band 3								
- 19 Se	ер	2019^	Redirectio	on Credit - Transferred to BUPA		EPISODE TRANSFERRED T	O HEALTH FUND					
			42702 (C	42702 (CB)* Lens extraction and insertion of artificial lens								
			EG010 (P	S)* Artiflex Anterior Chamber In	traocular Lens							
			BAND3 (AC)* Accommodation Band 3								
- 19 Se	ер	2019^	Credit - E	cess offset from transfer (INV:	402) 🔶 🚺 🚺 🕹	FFSETS DAY STAY EPISOD	DE					

- The **Excess** invoice should display first.
- The day stay invoice will display with the redirection of the credit and the final line will display the excess offsetting the day stay invoice balance.

Invoice the surgeon's fees

The surgeon's fees are charged separately to the Day Stay Episode. Follow the instructions below if



you also use Bp VIP.net to invoice the Doctor's fees.

1. Select the operation from the **Appointment Book** and click the F5 button.

(.														_
Consultation -	Caleb, Christop	her												_
Invoice Date	19/09/2	019 🕢												
Service Date	19/09/2	019		Re	ferral Ref from: Reed, Brend	la Started: 13	3/03/2019 Exp	12/03/2020 F	Reft 🗸 Upd	late (9) (1	available)	Print li	nvoice (F7)	ОК
Provider	Hollie-Ra	ye, Felica @JDS										-	11 Januari 14 Ja	
Revenue	Surgery			L] Pri	nt Form (0)	☑ In-Pati			aim Authorised			Ema	il Invoice	Cancel
Fee Scaler	BUPA FE	E, BUPA		• Pa	tient is responsible for subsidy	Hospital Distance		JDS, Jackson I						5 (50)
Subsidiser	BUPA S	JB, BUPA			lection (z)			0 km				(0.0	0)	Pay (F6)
				OBu	lk Billed	Service T	ype	S: Specialist	~				0)	
Notes			~		Link Claim		Link	ed OP: 19/09/2	2019 ID:1058			Known G	iap	
Date	Code	Fee Scaler	Subsidiser	r 1	lame		Qty	Fee Scale	Sub Scale ?	Fee %	Fee	Sub %	Subsidy	Gap (h) GST
19/09/2019	42702	BUPA FEE, BUP	BUPA SUE	B. BUP	ens extraction and insertion of arti	ficial lens	1.00	1.251.60	1,251.60	100.0000	1.251.60	100.0000	1.251.60	
19/09/2019	EG010 (PS)	BUPA FEE, BUPA	BUPA SUE	B, BUP	Artiflex Anterior Chamber Intraocula	ar Lens	1.00	723.00		100.0000	723.00	100.0000		723.00
19/09/2019		BUPA FEE, BUPA	BUPA SUE	B, BUP			1.00	İ		100.0000		100.0000		
	T													
Assistance Fees	?	Redirected Amount	O Fee (w)		Excess	0.	00	Totals (G	ST Incl.)	1,974.60	[1,251.60	723.00
			Subsi	idy (x)	1. Less Redirection	to	BUPA INS, B	UPA (Insurer)				[1,251.60	
			🔿 Gap ((y)	2. Balance to be paid	d by			[Other				723.00

- 2. Remove the prosthesis which is included in the **Day Stay Episode** invoice by deleting the item code from the invoice.
- 3. Add the patient's health fund (or corresponding umbrella organisation i.e. AHSA) into the Fee Scaler and Subsidiser fields.
- 4. Check that the patient's health fund is also displayed in the Less Redirection to field.
- 5. If sending the invoice through Easyclaim, tick the **VIP Easyclaim Authorised** tick-box and click the **Easyclaim** button.
- 6. Verify details on the In-Patient Medical Claims form and click the Send Claim button to transmit.

Tip: If the claim is not being sent through Easyclaim, click the **OK** or **Print** button to save the invoice.

7. Click on the Medicare – IMC Claim Reporting to manage the IMC claims



Print the claim forms

At the bottom of the Discharge Details screen are the print buttons for the National Private Hospital Claim Form including the DVA Discharge Advice and Hospital Claim Form and the Day Only Procedures and Overnight Stay Certificate.



Daystay Episodes for Caleb, Christopher (Id:32; State:QLD)	8
Browse Personal and Admission Details Diagnosis and Procedures Cancer Details Discharge Details	
Admission Date/Time * 19/09/2019 09:00 (eg. 27/08/2007 23:20) Discharge Date/Time * 19/09/2019 15:20 (eg. 27/08/2007 23:20) Dropa Administered / / :: (eg. 27/08/2007 23:20) Mode of Separation * 01 Home/usual residence Cause of Death Palliative Care Required? Palliative Care Days Autopsy Flag? Unplanned Theatre Visit? Hrs on Mech. Vent. 0 Image: Hors in ICU 0 Funding Source * 02 Private health insurance v Contract Role v Contract Role v v v v v v Completion Details Image: Print P1 Print P2 Print P1 & P2 DVA Form Print Certificate	als Easyclaim Link to Existing Transaction Invoice Anaesthetic IV/Regional Theatre Times* Start (eg 23:20) 10:00 End 10:30 Duration (min) 30 Anaesthetic Surgeon/Provider* Holle-Raye, Felica @UDS Assisting Provider 3 Anaesthetist Anaest. Kevin @Haas Medical CV Assisting Provider 2 Socut Nurse Scrub Nurse Principal & Secondary MBS Items Charges: (Codes separated by "." eg: 42702, 323) Accommodation 0.00 Theatre 0.00 Prosthesis 0.00 Other 0.00 Admission Code*
Incomplete	OK Cancel

- Print P1 Although the National Private Patient Hospital Claim Form can be printed prior to invoicing the Day Stay Episode from the Personal and Admission Details for the patient to check and sign, it can also be printed from the Discharge Details.
- Print P2 Displays page 2 and 3 of the Hospital Accommodation Details and can only be printed from the Discharge Details. Page 2-3 should only be printed after invoicing.

Tip: Page 1 and Page 2 are displayed on separate halves of the page so that they can be printed together by placing the completed page 1 into your printer's tray in such away the page 2 gets printed alongside it.

- Print P1 & P2 Displays the entire National Private Patient Hospital Claim Form populated with information completed on the Day Stay Episode. The entire form should only be printed after invoicing.
- DVA Form For DVA patients only. Displays the DVA Discharge Advice and Hospital Claim form populated with information completed on the Day Stay Episode and can only be printed from the Discharge Details after the invoice has been generated.
- Print Certificate Displays the Day Only Procedures and Overnight Stay Certificate which can be printed at any time. This is a manual form and is not populated with information from the Day Stay Episode.
- 8. Click the required form button to display the form.
- 9. Either select the **Print** button or the **Email** button to email the form.

Important: The print buttons will become locked once the **Day Stay Episode** has been 'COMPLETED'. Ensure you are printing the forms prior to completing the **Day Stay Episode**.

Complete the day stay episode

When all required fields have been completed in the Day Stay Episode, the day stay invoice has been



generated and the forms printed, the episode can be completed.

Daystay Episodes for Caleb, Christopher (Id:32; State:QLD)	
Browse Personal and Admission Details Diagnosis and Procedures Cancer Details Discharge Details	
Discharge Det	ails Easyclaim Link to Existing Teneration Invoice
	arise Easyclaim Link to Existing Transaction Invoice Anaesthetic IV/Regional Image: Constraint of the existing transaction Image: Constraind transaction<
Completion Details	Transfer Code Out Image: Code Status
Complete and Queued	OK Cancel

1. Click the **Complete** tick-box at the bottom of the **Discharge Details** screen.

Bp VIP.net will check and validate that all compulsory fields have been completed and that times have completed correctly.

Important: If the *Day Stay Episode* does not meet Bp VIP.net validation, a floating notification **Unable to Complete** will display enabling the user to amend the episode for completion.

When the episode has been successfully completed, the tick will remain in the **Complete** tick-box and all details of the episode are locked.

The episode will display in the Browse tab as Complete and Queued.

🛛 Daystay Episodes for	Caleb, Christopher (ld:32; Stat	e:QLD)						×
Browse Personal and A	Admission Details Diagnosis ar	nd Procedures <u>C</u> ancer Details Di <u>s</u> charge Details						
Admission	Discharge	Main Procedure	State	DVA	PHDB	HFund	Status	
19/08/2019 01:42	19/08/2019 15:00	Insertion of intraocular lens				Yes	Complete and Transmitted	
19/09/2019 09:00		Insertion of intraocular lens					Complete and Queued	

The Operation screen will also display in read-only with the notification that the details are **Unable to be edited as this operation is linked to a completed Day Stay episode**.

Batch the day stay episodes

When the **Day Stay Episode** has been completed, the episodes must be batched and sent to the State Health Department per health fund.



1. Click File > Communications > Transmit Day Stay Episodes.

DayStay Batches						
lospital	Org/Insurer	Date	Records	Filename	Period	Diskl
ackson Day Surgery	BUPA	19/09/2019	15	BUP-1235-August2019.txt	August2019	1
New Review	Delete Re-Transm	it Filter		~	~	Close

2. Click the **New** button to create a new batch.

The Create New Transmit File for Day Stay Episodes window is displayed.

3. Select the appropriate radio button for sending either **New** or **Corrected** records.

			ОК
Hospital	JDS, Jackson Day Surgery		UK
Generate file(s) for	HCP, Private Health Funds	/	Cancel
Choose Health Fund	BUPA INS, BUPA		
Select Month to Transmit	August 2019 ~	/	
NB: Extract will contain resubmissions regardle:	NEW records in selected month, but also contain any unsent ss of month		

- 4. Select your **Hospital** (if not already displayed).
- 5. Select the required option from the **Generate files(s) for** field.



Important: A batch needs to be generated for each of the different departments displayed in the drop-down list in the Generate file(s) for field.

- 6. Select the health fund if HCP, Private health funds was selected in the previous field.
- 7. Select **Month to Transmit** (note you cannot select the current month until the month is completed).
- 8. Click the **OK** button.

piaodeito	Patient Name	Birth Date	UR Number	Admitted	Separated	File Number
	Watts, Gregory	12/05/1970		23/07/2019 1:50 PM	23/07/2019 2:20 PM	
1	Caleb, Christopher	13/11/1954	1	19/07/2019 9:33 AM	19/07/2019 3:20 PM	1

A Transmission error will show if there are any issues

Important: A notification will also display if there are episodes that have not been sent to the health fund in a previous reporting period. Ensure these are batched separately within the correct reporting period.

nese Episodes have not yet be	en sent. Select th	e appropriate m	onth to send the	se records.
Patient Name	Birth Date	File Number	UR Number	Admitted
Tumidus Oculus	21/05/1967	006	7	18/01/2017 12:15

9. Click OK on the Day Stay Episodes to be Transmitted screen.



The Select Method to Transmit Day Stay Episodes window is displayed.

- 10. Select either **Send Data via Email** (an email screen will be displayed with dated episode txt file attached) or **Send Data via Disk** to save the dated episode txt file locally on the computer.
 - Review displays the Day Stay Episode
 - **Delete** deletes the day stay batch if it has not been transmitted previously.
 - **Re-Transmit** displays the episode txt file for you to send off to the health fund.
 - Filter displays by hospital and or who the file has been generated for.

When an episode has been transmitted, the patient episode will show as **Complete and Trans**mitted in the patient's **Day Stay Episodes** screen.

Produce the Bp VIP.net Day Stay Report

An inbuilt report on **Day Stay Episodes** will display the main patient information per episode. This report will assist your clinic in reporting a break down of your **Day Stay Episodes** to your State Department.

1. Click Reports > Day Stay Summary

The report is displayed.

ates P														
	Fibers		Patients	Episodes		Include								
reen 01/01/2000	Providera Lo	ocations Health	h Funda 🔍 Al	Complete	lincomplete	Transmitted		 Run Rep 	trac					
30/09/2019			0 Ore	Cancelled	Not arrive	Gueued								
ent	DOB	1	Provider		tens				Health Fund	File #	UR #	Admitted	Separated	Theatre Time
le Sinon	04/02/		Ophthalmology, Okulo						BUPA INS. BUPA	4	4	08/09/2016 13:40	08/09/2016 14:00	20
e Sinon	04/02/		Ophthalmology, Okulo						2017112.0017			07/01/2016 15:20	07/01/2016 16:00	40
de Smon	04/02/		Denders Oorah		42703	00 Insection of intercoder la	lens into posterior chamber and s.	ture to its or acless		4	4	08/07/2019 10:50	08/07/2019 10:55	50
ide Sinon	04/02/		Holle-Raye, Felca			00 Insetion of intraccular k			BUPA INS, BUPA	4	4	19/09/2019 14:23	18/09/2019 15:00	35
eide Smon	04/02/		Hole-Rave, Felca			00 Replacement of intrapo			BUPA INS. BUPA	4	4	20/09/2019 09:44	20/09/2019 15:00	30
s Jane	01/07/		Ophthalmology, Okulo				n of crystalline lens by simple aspir	stion and intration) technic	BUPA INS, BUPA	005	6	17/05/2016 13:00	17/06/2016 17:00	15
Ontetopher	13/11/	1/1954	Holte-Raye, Felca			00 Insetion of intraccular k			BUPA INS, BUPA	1	1	19/08/2019 01:42	13/08/2019 15:00	25
Ovistopher	13/11/	/1954	Holle-Rave, Felca			00 Insetion of intraccular k			BUPA INS, BUPA	1	1	19/07/2019 09:33	19/07/2019 10:20	30
Ontetopher	13/11/		Holle-Raye, Felca				to hepatic flooure, with biopay		BUPA INS, BUPA	1	1	26/09/2019 09:00	26/09/2019 09:55	10
Ovistopher	13/11/		Ophthalmology, Okulo			00 Insection of intraccular la			BUPA INS, BUPA	1	1	19/09/2019 09:00	13/03/2019 10:50	30
b Salman	19/09/		Hole-Rave, Felca			00 Insetion of intraccular le			STS. STS		35	14/03/2019 09:00	14/03/2019 15:00	30
Salnan	19/09/	9/1934	Holle-Rave, Felca						STS, STS		35	20/09/2019 13:19	20/09/2019 13:45	10
*2	28/07/	7/1969	Holle-Raye, Felca						MEP, Medbank Private		38	14/03/2019 12:50	14/03/2019 13:20	30
nen Cutis	22/09/	9/1972	Spock, Berjanin						BUPA INS, BUPA	HDB	13	27/01/2017 14:20	27/01/2017 14:30	10
lph Jane	19/12/		Denden, Oprah						BUPA INS, BUPA		23	12/10/2018 16:07	12/10/2018 16:37	30
olph Kristen	30/10/		Holle-Rave, Felca						STS.STS		29	14/03/2019 12:50	14/03/2019 13:20	30
dua Oculua	21/05/		Ophthalmology, Okulo		42702-	10 Other extraction of cryst	taline lens with insertion of foldab	le atticial lens	BUPA INS, BUPA	006	7	02/08/2016 07:20	02/08/2016 07:40	20
dus Oculus	21/05/		Ophthalmology, Okulo				raction of onstalline lens with inse		BUPA INS, BUPA	006	7	18/01/2019 10:00	18/01/2019 12:20	45
tus Oculus	21/05/	5/1967	Ophthaireology, Dicalo						EUPAINS, BUPA	008	7	13/02/2017 08:00	13/02/2017 12:00	46
idus Oculus	21/05/	V1967	Ophthalmology, Okulo						BUPA INS, BUPA	006	7	07/03/2017 09:55	07/03/2017 13:00	95
idua Oculua	21/05/	5/1967	Ophthalmology, Okulo						BUPA INS. BUPA	006	7	24/10/2017 10:00	24/10/2017 10:30	30
dus Oculus	21/05/	5/1967	De Ventre, Inspectoris						BUPA INS. BUPA	006	7	20/06/2017 11:40	20/06/2017 12:10	30
a Gregory	12/05/	6/1900	Ophthalmology, Okulo		427814	00 Insetion of intraocular k	lene .		BUPA INS, BUPA	1	1	23/07/2019 13:50	23/07/2019 14:20	30
										Pat	hese Erren before Tranomit Lient Name : Adeilaide S	1800) Birth Date: 04/02/195	/ 100 Rosber: 4/ Admission Dat	e1 \$/05/2016 ^
										Pat	ient Name: Adelaide S 10:00 PM		7 UB Readers 47 Admission Data	e: 8/09/2016 ^
										Pat 1:4 Pat	ient Name: Adelaide S D:00 PM Principal Diagnosis :emt Name: Adelaide S 0:00 PM	cannot be blank, Check it		e: 8/09/2016 ^ es Tab s: 7/01/2016 v
										Pat 1:4 Pat	ient Name: Adelaide S D:00 PN Principal Diagnosis ient Name: Adelaide S	cannot be blank, Check it	in the Diagnosis and Procedur	e: 8/09/2016 •

- Use the filters at the top of the report to filter the results.
- Use the Validate Episodes button at the bottom of the report to ensure all Day Stay Episodes are validated prior to transmission.