

# Update the NZULM database

When the NZULM list of medicines database is updated, Best Practice Software make the updates available through the VIP Live Update utility. You will need to regularly download these updates to make sure your practice is kept up to date with the latest changes. Best Practice Software communicates through our regular customer newsletter *Elevate* when NZULM updates are available.

Review the [NZLUM website](#) for more information about this resource.

Before you start:

- An administrator user must be able to access **File > Utilities > Live Update** in the menu, and the Bp VIP.net computer must be able to access the Best Practice Software FTP site to download updates.

1. Log in to any Bp VIP.net workstation.
2. From the main screen, select **File > Utilities > Live Update**. The **VIP Live Update** screen will appear.
3. Make the following selections in the screen:
  - In section 1, select **Update**.
  - In section 2, select **NZULM**.
  - Select nothing in Section 3.
  - In section 4, select **Bp FTP**.

VIP Live Update

1  Update  Import

2  Charges  Coding  MIMS  NZULM  
 Ethnicity  Occupations  Bp Library  
 Patient Info  Regions  Interface Definitions

3  MBSE  Prostheses  Fee Scaler Charges  Custom  
 Auto Text  UDFs  Auto Templates  Letter Templates  ACC  
 Reports  Providers  Streets  SLA

4  Browse  Bp FTP  MIMS FTP Site

5

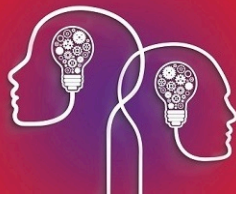
Click Next to proceed

Cancel Next

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4. Click **Next**. The NZULM update will begin.

NZULM updates can be large files. It may take some time for the update to complete. Do not exit or restart the program until the update has finished.

5. Click **OK** when the NZULM import completed message appears. You can resume using Bp VIP.net.